# Sugar Grove Park District

## Withdrawal from CARE Program Form

Phone: 630.466.7436 Fax: 630.466.8675 bmayerle@sgparks.org

If you no longer need CARE services for your child, notify us by completing this Withdrawal from CARE Program Form, at least three weeks prior to your child's last day of CARE. We often have other families who would like to use our CARE program mid-year, so if your child leaves the program, there is no guarantee that space will be available if you wish to use the CARE program again later in the school year. If you decide to return to CARE at a future date, and space is available, you will be required to complete a new CARE Application and pay the $50 registration fee.

You may be able to receive a refund:

1. if a complete Withdrawal from CARE Program Form is submitted at least three weeks prior to your child's last day of CARE
2. if payment is already withdrawn/drafted from your account, AND
3. if an entire calendar month of services have not been used.

**Pro-rated refunds will not be granted**. A child removed from the CARE program for disciplinary reasons is not eligible for a refund.

**Please communicate to the school that your child will no longer attend CARE program and you may need to contact Kaneland transportation if you child will need to ride the bus.**

Please withdraw my child from the CARE program.

Print Child's Name : _____

Print Name of Child's School : _____

My child's last day of CARE will be: _____

Print Parent/Guardian Name: _____

Parent/Guardian Signature: _____ Date: _____

By signing this form, I am authorizing the changes or cancellations indicated above and agree to pay for any fees associated with the change.

(REV 04/26)