



SUGAR GROVE PARK DISTRICT

Repede Center
61 S. Main Street
Sugar Grove, IL 60554

November 11, 2024
6:00p.m.

BOARD MEETING MINUTES

Call to Order

Budget Hearing was opened by Executive Director Nadeau at 6:00pm.
The Budget was presented by Business Manager Wandless
No guests from the public were present
There were no questions
The Hearing was closed by Executive Director Nadeau at 6:07pm.

1. Call to Order at 6:08 p.m.

Roll Call was taken:

| | | | |
|---------------------------|----------------------------|----------------|---------------------------------|
| <u>Virtually Present:</u> | <u>Physically Present:</u> | <u>Absent:</u> | <u>Board Member:</u> |
| | √ | | President Dawn Wrona Eby |
| | √ | | Commissioner Sean Carmody |
| | √ | | Commissioner Jesse Kinsland |
| | √ | | Commissioner Chris Walker |
| | √ | | Commissioner Ralph Voris |
| | | | <u>Staff:</u> |
| | √ | | Executive Director Scott Nadeau |
| | √ | | Business Manager Ellen Wandless |

2. Public & Guests

Director Scott Nadeau and Business Manager Ellen Wandless

3. Changes to the Agenda: No Changes

4. Consent Agenda with Roll Call Vote

Commissioner Kinsland moved to approve the consent agenda which includes the following: Minutes from the meeting on October 14, 2024, Minutes of the Closed Session held on October 14, 2024, and the October 2024 Treasurer's Report and Disbursements totaling \$255,382.01. Seconded by Commissioner Voris.

Roll call vote was taken:

| | |
|-----------------------|-----|
| President Wrona Eby | Aye |
| Commissioner Voris | Aye |
| Commissioner Carmody | Aye |
| Commissioner Kinsland | Aye |
| Commissioner Walker | Aye |

Motion Passed 5-0. Motion Carried

5. Staff Reports for October 2024

6. Action Item

A. Approve Budget and Appropriations Ordinance 24-02

Director Nadeau and Business Manager Wandless presented the budget to the board. Commissioner Carmody made a motion to approve the FY25 budget as presented. Commissioner Walker seconded the motion.

Roll call vote was taken:

| | |
|-----------------------|-----|
| President Wrona Eby | Aye |
| Commissioner Voris | Aye |
| Commissioner Carmody | Aye |
| Commissioner Kinsland | Aye |
| Commissioner Walker | Aye |

Motion Passed 5-0. Motion Carried

B. Travel Reimbursement Policy - Personnel Policy Manual

Commissioner Kinsland made a motion to approve the updated travel reimbursement policy in the Personnel Policy Manual. Commissioner Carmody seconded the motion.

Roll call vote was taken:

| | |
|-----------------------|-----|
| President Wrona Eby | Aye |
| Commissioner Voris | Aye |
| Commissioner Carmody | Aye |
| Commissioner Kinsland | Aye |
| Commissioner Walker | Aye |

Motion Passed 5-0. Motion Carried

C. Travel Reimbursement Policy – Park Boark Policy Manual

Commissioner Voris made a motion to approve the updated travel reimbursement policy in the Park Boark Policy Manual. Commissioner Kinsland seconded the motion.

Roll call vote was taken:

| | |
|-----------------------|-----|
| President Wrona Eby | Aye |
| Commissioner Voris | Aye |
| Commissioner Carmody | Aye |
| Commissioner Kinsland | Aye |
| Commissioner Walker | Aye |

Motion Passed 5-0. Motion Carried

At 7:24 p.m., Commissioner Kinsland made a motion to enter closed session. Commissioner Carmody seconded the motion. All aye, motion passed.

1. Executive Session - To discuss personnel per 5ILCS 120/2 Section 2 (c) (1) of the Open Meetings Act: The appointment, employment, compensation, discipline, dismissal, performance or personal status of employees.

At 7:40 p.m., Commissioner Kinsland made a motion to adjourn closed session and return to open session. Commissioner Carmody seconded the motion. All aye, motion passed.

7. A consensus was gained for the next meeting to be held on December 9th at 6pm at the Prairie Building. Commissioner Voris moved to adjourn the meeting. Seconded by Commissioner Kinsland.

Motion Passed 5-0 at 7:55 pm.

Respectfully submitted,



Scott Nadeau, Board Secretary

12/9/24

Date