



SUGAR GROVE PARK DISTRICT

Prairie Building
31 S. Main Street
Sugar Grove, IL 60554

October 14, 2024
6:00p.m.

BOARD MEETING MINUTES

1. Call to Order at 6:13 p.m.

Roll Call was taken:

Virtually Present: Physically Present:

- √
- √
- √
- √
- √
- √

Absent:

- √

Board Member:

- President Dawn Wrona Eby
- Commissioner Sean Carmody
- Commissioner Jesse Kinsland
- Commissioner Chris Walker
- Commissioner Ralph Voris

Staff:

- Executive Director Scott Nadeau
- Business Manager Ellen Wandless

2. Public & Guests

Director Scott Nadeau, Business Manager Ellen Wandless

3. Consent Agenda with Roll Call Vote

Commissioner Kinsland moved to approve the consent agenda which includes the following: Minutes from the meeting on September 9, 2024 and the September 2024 Treasurer's Report and Disbursements totaling \$694,249.98. Seconded by Commissioner Carmody.

Roll call vote was taken:

President Wrona Eby	Absent
Commissioner Voris	Aye
Commissioner Carmody	Aye
Commissioner Kinsland	Aye
Commissioner Walker	Aye

Motion Passed 4-0-1 absent.

4. Staff Reports for September, 2024

5. Action Items

A. Tax Levy Ordinance #24-01.

Commissioner Kinsland moved to approve Tax Levy Ordinance #24-01. The motion was seconded by Commissioner Carmody

Roll call vote was taken:

President Wrona Eby	Absent
Commissioner Carmody	Aye
Commissioner Kinsland	Aye
Commissioner Walker	Aye
Commissioner Voris	Aye

Motion Passed 4-0-1 absent

B. Updated Per Diem Policy

Commissioner Kinsland moved to approve the Executive Director to make updates to the District's Per Diem Policy that follow the GSA (General Services Administration) standard, and to be presented for Board approval at the November, 2024 regular meeting. The motion was seconded by Commissioner Walker.

Roll call vote was taken:

President Wrona Eby	Absent
Commissioner Carmody	Aye
Commissioner Kinsland	Aye
Commissioner Walker	Aye
Commissioner Voris	Aye

Motion Passed 4-0-1 absent

6. Discussion Items

- A. Budget Ordinance Review: The budget proposed in September has experienced no changes to date. The Board will be asked to approve the 2025 Budget Ordinance at the November meeting.
- B. IAPD/IPRA Conference Plans: Planning for participation at the 2025 conference is taking place.
- C. Fall Events: The Fall 5K and Halloween Event (No Tricks, Just Treats) will take place in the next two weeks. All Commissioners were invited to attend.
- D. Executive Director Goals for 2025: Director Nadeau gave a synopsis of the status of his 2024 goals, and listed his 2025 goals.

E. 2025 Remaining Budget & 2024 Levy Schedule

- a. Budget & Appropriation Ordinance #24-02 for 2025 fiscal year
 - Reviewed tentative ordinance – September 9, 2024
 - Ordinance made available for public inspection until November 11, 2024
 - Public hearing – November 11, 2024 at 6pm
 - Budget & Appropriation Ordinance approval – November 11, 2024

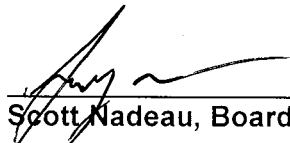
7. Executive Session – The Commissioners did not choose to adjourn to Executive Session.

8. Adjournment.

A consensus was gained for the next meeting to be held on November 11th at 6pm at the Prairie Building. Commissioner Carmody moved to adjourn the meeting. Seconded by Commissioner Kinsland.

Motion Passed 4-0-1 absent at 7:04 pm.

Respectfully submitted,



Scott Nadeau, Board Secretary

11/11/2024

Date

