



SUGAR GROVE PARK DISTRICT

Prairie Building
31 S. Main Street
Sugar Grove, IL 60554

September 9, 2024
6:00p.m.

BOARD MEETING MINUTES

1. Call to Order at 6:00 p.m.

Roll Call was taken:

<u>Virtually Present:</u>	<u>Physically Present:</u>	<u>Absent:</u>	<u>Board Member:</u>
	√		President Dawn Wrona Eby
	√		Commissioner Sean Carmody
		√	Commissioner Jesse Kinsland
		√	Commissioner Chris Walker
	√		Commissioner Ralph Voris
			<u>Staff:</u>
	√		Executive Director Scott Nadeau
	√		Business Manager Ellen Wandless

2. Public & Guests

Director Scott Nadeau, Business Manager Ellen Wandless

3. Consent Agenda with Roll Call Vote

Commissioner Voris moved to approve the consent agenda which includes the following: Minutes from the meeting on August 20, 2024 and the August 2024 Treasurer's Report and Disbursements totaling \$340,269.45. Seconded by Commissioner Carmody.

Roll call vote was taken:

President Wrona Eby	Aye
Commissioner Voris	Aye
Commissioner Carmody	Aye
Commissioner Kinsland	Absent
Commissioner Walker	Absent
Motion Passed 3-0-2 absent. Motion Carried	

4. Staff Reports for August, 2024

5. Discussion Items

- A. Tax levy Ordinance Review: Director Nadeau and Business Manager Wandless updated the Board on the tentative levy included in this month's agenda packet for their review. The Truth in Taxation hearing will take place on October 14th, and the Levy will be voted upon during the regular Board meeting afterward.
- B. Budget Ordinance Review
 - a. Continued Discussion of budget items
 - i. Annual Staff Merit Increase
 - ii. Large Capital Improvements
 - iii. Equipment Replacement Fund
 - iv. Department Head Replacement Hiring Plan
 - v. Business Manager Ellen Wandless gave a presentation to the Board regarding construction of the proposed Fiscal Year 2025 Budget and Tax Year 2024 Levy. Both of which are on display at the District Office as of September 10, 2024.
- C. IAPD/IPRA Conference Plans: Director Nadea will make hotel registrations and conference registrations for all Board members and staff soon.
- D. Fall Events: The Fall 5K and Halloween Event (No Tricks, Just Treats) will take place in the next few weeks. All Commissioners were invited to attend.
- E. 2025 Budget & 2024 Levy Schedule
 - a. Budget Assumptions – August 20, 2024
 - b. Budget Review – September 9, 2024
 - c. Tax Levy Ordinance #24-01
 - Review tentative tax levy for 2024 Tax Levy Year – September 9, 2024
 - Levy available for public review – September 9, 2024
 - Truth in Taxation public hearing – October 14, 2024 at 6pm
 - Tax Levy ordinance approval – October 14, 2024
 - d. Budget & Appropriation Ordinance #24-02 for 2025 fiscal year
 - Review tentative ordinance – September 9, 2024
 - Ordinance available for public inspection until November 11, 2024
 - Public hearing – November 11, 2024 at 6pm
 - Budget & Appropriation Ordinance approval – November 11, 2024

6. Adjournment.

A consensus was gained for the next meeting to be held on October 14th at 6pm at the Prairie Building. Commissioner Carmody moved to adjourn the meeting. Seconded by Commissioner Voris.

Motion Passed 3-0-2 absent at 7:07 pm.

Respectfully submitted,



Scott Nadeau, Board Secretary

10/14/24

Date