



SUGAR GROVE PARK DISTRICT

Prairie Building
31 S. Main Street
Sugar Grove, IL 60554

August 20, 2024
6:00p.m.

BOARD MEETING MINUTES

1. Call to Order at 6:04 p.m.

Roll Call was taken:

Virtually Present: Physically Present:

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√

Absent:

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√

Board Member:

President Dawn Wrona Eby
Commissioner Sean Carmody
Commissioner Jesse Kinsland
Commissioner Chris Walker
Commissioner Ralph Voris
Staff:
Executive Director Scott Nadeau
Business Manager Ellen Wandless

2. Public & Guests

Director Scott Nadeau, Business Manager Ellen Wandless

3. Consent Agenda with Roll Call Vote

Commissioner Carmody moved to approve the consent agenda which includes the following: Minutes from the meeting on July 8, 2024 and the July 2024 Treasurer's Report and Disbursements totaling \$323,995.76. Seconded by Commissioner Walker.

Roll call vote was taken:

President Wrona Eby	Aye
Commissioner Voris	Absent
Commissioner Carmody	Aye
Commissioner Kinsland	Absent
Commissioner Walker	Aye

Motion Passed 3-0-2 absent. Motion Carried

4. Staff Reports for July, 2024

Director Nadeau updated the Board on the status of a new grant we were awarded for playground equipment.

5. Discussion Items

A. Dugan Park West Playground – Replacement Project: Director Nadeau reported on the recent ribbon cutting ceremony.

B. Mower Repair/Replacement (2005 Jacobsen HR9016) : Director Nadeau presented the quote that was receive to repair the Jacobsen mower.

Commissioner Walked made a motion to approve the expenditure of \$20,613.81 to be made to Burris Equipment for the replacement and installation of a new engine in the 2005 Jacobson mower. Commissioner Carmody seconded the motion.

Roll call vote was taken:

President Wrona Eby	Aye
Commissioner Voris	Absent
Commissioner Carmody	Aye
Commissioner Kinsland	Absent
Commissioner Walker	Aye

Motion Passed 3-0-2 absent. Motion Carried

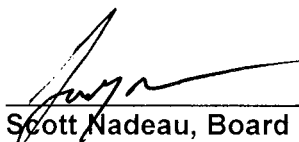
- C. Potential Waubensee Partnership Opportunities: Director Nadeau updated the Board on programs and events that have been discussed as partnership opportunities for the Park District and the Community College to offer to the community.
- D. Fall Events: Director Nadeau informed the Board that there will be two new Fall events this year. The 5K has been re-branded and moved to October. The Park District is also going to partner with the Chamber of Commerce and other local groups to expand the Chamber's annual Halloween Trunk or Treat event.
- E. 2025 Budget & 2024 Levy Schedule: Director Nadeau reviewed this year's timeline.
- a. Budget Assumptions – August 20, 2024
 - i. Annual Staff Merit Increase
 - ii. Large Capital Improvements
 - iii. Equipment Replacement Fund
 - iv. Department Head Replacement Hiring Plan
 - b. Budget Review – September 9, 2024
 - c. Tax Levy Ordinance #24-01
 - Review tentative tax levy for 2024 Tax Levy Year – September 9, 2024
 - Levy available for public review – September 9, 2024
 - Truth in Taxation public hearing – October 14, 2024 at 6pm
 - Tax Levy ordinance approval – October 14, 2024
 - d. Budget & Appropriation Ordinance #24-02 for 2025 fiscal year
 - Review tentative ordinance – September 9, 2024
 - Ordinance available for public inspection until November 11, 2024
 - Public hearing – November 11, 2024 at 6pm
- Budget & Appropriation Ordinance approval – November 11, 2024

6. Adjournment.

A consensus was gained for the next meeting to be held on September 9th at 6pm at the Prairie Building. Commissioner Carmody moved to adjourn the meeting. Seconded by Commissioner Walker.

Motion Passed 3-0-2 absent at 7:27 pm.

Respectfully submitted,



Scott Nadeau, Board Secretary

9/9/2024

Date