

SUGAR GROVE PARK DISTRICT

Prairie Building  
31 S. Main Street  
Sugar Grove, IL 60554  
September 11, 2023  
6:00 pm

BOARD MEETING MINUTES

1. Call to Order

The meeting was called to order by Director Nadeau at 6:02 pm.

Roll Call was taken:

Virtually Present:    Physically Present:

Present:    Present:

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Absent:

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Board Member:

President Dawn Wrona Eby

Commissioner Sean Carmody

Commissioner Jesse Kinsland

Commissioner Chris Walker

Commissioner Ralph Voris

Staff:

Executive Director Scott Nadeau

Business Manager Ellen Wandless

2. Public & Guests

Executive Director Scott Nadeau, Business Manager Ellen Wandless, Community Member Diane Slosar.

3. Consent Agenda

Commissioner Voris moved to approve the consent agenda, minus the Closed Meeting Minutes of June 12, 2023. The consent agenda to be approved includes the following: Minutes from the meeting on August 14, 2023, as well as the August 2023 Treasurer's Report and Disbursements. The Closed session minutes from June were not submitted for approval, but will be included in the October 9, 2023 agenda instead. The motion was seconded by Commissioner Carmody

Roll call vote was taken:

President Wrona Eby                      Aye

Commissioner Carmody                      Aye

Commissioner Kinsland                      Absent

Commissioner Walker                      Absent

Commissioner Voris                      Aye

Motion Passed 3-0, 2 Absent

4. Staff Reports for August 2023

Director Nadeau asked the board if they had any questions about the staff reports. With no questions, the board moved on to the remaining action items.

## 5. Discussion Items

### A. Tax Levy Ordinance Review

### B. Budget Ordinance Review

Business Manager Ellen Wandless gave a presentation to the Board regarding construction of the proposed Fiscal Year 2024 Budget and Tax Year 2023 Levy. Both of which are on display at the District Office as of September 11, 2023.

### C. Decennial Efficiency Committee Meeting Schedule

Commissioner Voris moved to schedule the Decennial Efficiency Committee meetings at 5:00 p.m. on the same nights as the October 2023, January 2024 and April 2024 Board Meetings. Seconded by Commissioner Carmody.

Motion Passed 3-0, 2 Absent

### D. Park Sign Installation

Installation will be taking place soon, and we will schedule an unveiling ceremony to take place as soon as possible afterward.

### E. Chelsea Playground Update

The project is essentially complete. There are still some minor restorations needed to the property.

Director Nadeau will schedule a ribbon-cutting ceremony for the park once all restorations are complete.

### F. IAPD/IPRA Conference Plans

All full-time staff and Commissioners will be offered the opportunity to attend the conference in January, 2024. Director Nadeau asked the Commissioners to notify him of their attendance plans before the October Board meeting.

### G. Town Center Committee Update

Nothing new to report

### H. Master Plan Update

Nothing new to report

### I. 2024 Budget & 2023 Levy Schedule

#### a. Budget Review - September 11, 2023

#### b. Tax Levy Ordinance #23-01

- Review tentative tax levy for 2023 Tax Levy Year - September 11, 2023
- Levy available for public review
- Truth in Taxation public hearing - October 9, 2023 at 6pm
- Tax Levy ordinance approval - October 9, 2023

#### c. Budget & Appropriation Ordinance #23-02 for 2024 fiscal year

- Review tentative ordinance - September 11, 2023
- Ordinance available for public inspection until November 13, 2023
- Public hearing - November 13, 2023 at 6pm
- Budget & Appropriation Ordinance approval - November 13, 2023

6. Adjournment

A consensus was gained for the next meeting to be held on October 9th at 6pm at the Prairie Building. Commissioner Carmody moved to adjourn the meeting. Seconded by Commissioner Voris.

Motion Passed 3-0, (2 Absent) at 7:01pm.

Respectfully submitted,

  
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Scott Nadeau, Board Secretary

10/09/2023  
Date