

SUGAR GROVE PARK DISTRICT

Repede Center  
61 S. Main Street  
Sugar Grove, IL 60554  
April 10, 2023  
6:00p.m.

BOARD MEETING MINUTES

1. Call to Order

The meeting was called to order by Director Nadeau at 6:00pm.

Roll Call was taken:

Virtually Present:      Physically Present:

Present:      Present:

Absent:

Board Member:

√

√

President Dawn Wrona Eby

√

Commissioner Steven Becker

√

Commissioner Sean Carmody

√

Commissioner Jesse Kinsland

√

Commissioner Chris Walker

Staff:

√

Executive Director Scott Nadeau

2. Public and Guests

Executive Director Scott Nadeau, Village Trustee and Liaison Michael Schomas,  
as well as residents Ralph and Linda Voris and Kyle Saros

3. Consent Agenda with Roll Call Vote

Commissioner Kinsland moved to approve the consent agenda which includes the following: Minutes from the meeting on February 13, 2023, the February 2023 Treasurer's Report and Disbursements as well as the March 2023 Treasurer's Report and Disbursements. Seconded by Commissioner Becker.

Roll call vote was taken:

President Wrona Eby

Absent

Commissioner Becker

Aye

Commissioner Carmody

Aye

Commissioner Kinsland

Aye

Commissioner Walker

Absent

Motion Passed 3-0, 2 Absent.

#### 4. Staff Reports for December 2022

Director Nadeau highlighted that the ice rink was taken down and stored for winter.

#### 5. Action Items

A. **Resolution Of Recognition # 23-01** - Commissioner Kinsland read aloud Resolution 23-01. Commissioner Carmody moved to approve the resolution. Commissioner Becker seconded.

Roll call vote was taken:

President Wrona Eby	Absent
Commissioner Becker	Aye
Commissioner Carmody	Aye
Commissioner Kinsland	Aye
Commissioner Walker	Absent

Motion Passed 3-0, 2 Absent.

#### 6. Discussion Items

A. **Town Center Committee Update** - Director Nadeau commented coming up was a meeting with the Village President and with the Town Center Developer. Nadeau produced a handbook that the Park Superintendent and himself had worked to create. It is a "Developers Guide" handbook to be shared with the Town Center Developer. Nadeau reported that the Guide includes information related to the construction of various park amenities and the recommendations and guidelines which the park district wishes for the developer to follow in design and implementation. Commissioner Kinsland commented that the guide should be delivered to all future developers where park land would be set aside to be donated to the district.

B. **Master Plan** - Director Nadeau commented that edits continue to be sent back and forth between the district and PRI with changes but that the maps and park assessment sections had been completed. Nadeau reported that the third portion of the master plan, the narrative portion was still under staff review. Commissioner Kinsland commented that the master plan should be completed in June. Director Nadeau agreed.

E. **Black Walnut Park Oslad Grant** - Director Nadeau reported to the board that the OSLAD Grant had been denied for the most recent submittal of the project at Black Walnut Park. He commented that the specific direction to move forward for this project needed to be re-evaluated and that the decision required board movement. Commissioner Kinsland requested a cost breakdown to be included in the board packet for the May meeting.

F. **Chelsea Playground Update** - Director Nadeau reported that the bids would be opened on April 28th and a low qualified bid could be available at the May meeting.

G. **Roof Project Update** - Director Nadeau reported that work was scheduled to begin on April 17<sup>th</sup>. He then tied another section of the agenda to this discussion item which was the replacement of the Roof Top AC Unit. He Reported that in the process of replacing the roof, the AC unit would need to be removed and reset. However, during planning, the assigned HVAC company recommended replacing the unit as it was beyond its expected life span and no warranty would be available to cover the reset of the old unit. Some discussion continued and Nadeau referenced the quote for replacement and recommended to the board that the purchase be made. Nadeau commented that the Roofing Company had agreed to work with the HVAC company to share the use of their crane, which would result in approximately \$500.00 saved from the quote set at \$7,850.00. Commissioner Becker moved to approve replacing the AC unit. Commissioner Carmody Seconded.

Motion Passed 3-0, 2 Absent.

H. **Park Signs** - Director Nadeau presented draft images of park sign concepts for Harter Park and the Sports Complex. Nadeau mentioned that he had worked with the vendor's art team to get some another concept for the Sports Complex sign. He re-stated that the two parks would have large signs as both properties are meant to serve the entire community, while the neighborhood parks would have a smaller scaled down uniform sign at each location. Commissioner Carmody moved to approve the purchase of the two signs as resubmitted by the art team. Commissioner Becker Seconded

Motion Passed 3-0, 2 Absent.

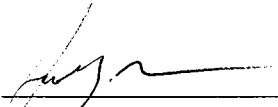
I. **Business Manager Needs** - Director Nadeau reported that he felt it was time to end the agreement with FVSRA to share a part time business manager. He stated that he intended to engage with FVSRA administration to discuss the process to end the shared position agreement and that he planned to offer the business manager a full-time position at Sugar Grove Park District. Nadeau reported that the salary for the business manager moving from part time to full time would double, and that with this change he would no longer work to open an office clerk position. Discussion continued and a consensus was found by the commissioners in approval of Nadeau's plans to end the agreement with FVSRA, to maintain a good relationship with the association and all partner agencies, and to offer the business manager a full time position with the Sugar Grove Park District.

## 9. Adjournment

A consensus was gained for the next meeting to be held on May 8th at 6pm at the Prairie Building. Commissioner Becker moved to adjourn the meeting. Seconded by Commissioner Kinsland

Motion passed 3-0, 2 absent

Respectfully submitted,

  
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Scott Nadeau, Board Secretary

6/12/2023  
\_\_\_\_\_  
Date