

SUGAR GROVE PARK DISTRICT

Repede Center
61 S. Main Street
Sugar Grove, IL 60554

January 9, 2023
6:00p.m.

BOARD MEETING MINUTES

1. Call to Order

Meeting was called to order by President Eby at 6:02pm.

Roll Call was taken:

Virtually Present: Physically Present:

Present:

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√

Absent:

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Board Member:

President Dawn Wrona Eby

Commissioner Steven Becker

Commissioner Sean Carmody

Commissioner Jesse Kinsland

Commissioner Chris Walker

Staff:

Executive Director Scott Nadeau

2. Public and Guests

Director Scott Nadeau and Business Manager Ellen Wandless

3. Consent Agenda with Roll Call Vote

Commissioner Kinsland moved to approve the consent agenda which includes the following: Minutes from the virtual meeting on December 19, 2022, the December 2022 Treasurer's Report and Disbursements totaling \$9,820.75. Seconded by Commissioner Carmody.

Roll call vote was taken:

President Wrona Eby

Aye

Commissioner Becker

Absent

Commissioner Carmody

Aye

Commissioner Kinsland

Aye

Commissioner Walker

Absent

Motion Passed 3-0, 2 Absent. Motion Carried

4. Staff Reports for December 2022

Director Nadeau commented that the ice rink had been open during the school district's winter break period but that the warmer weather forced it to close due to melting conditions. He also commented that the CARE Manager was out of the office but his monthly report including December and January would be included in the February Board Packet.

5. Action Items

A. **Budget and Appropriation Ordinance #22-02** - Director Nadeau and Business Manager Wandless presented the budget to the board and brought focus to line items that affect staff compensation. President Eby commented that she had an executive session may be necessary to discuss details about personnel performance.

Executive Session

Commissioner Carmody made a motion to enter Executive Session to discuss personnel per 5ILCS 120/2 Section 2 (c) (1) of the Open Meetings Act: The appointment, employment, compensation, discipline, dismissal, performance or personal status of employees. Commissioner Kinsland seconded.

Roll call vote was taken at 6:19pm

President Wrona Eby	Aye
Commissioner Becker	Absent
Commissioner Carmody	Aye
Commissioner Kinsland	Aye
Commissioner Walker	Absent

Motion passed 3-0, 2 absent

The board exited executive session at 6:46 pm.

Director Nadeau and Business Manager Wandless continued their presentation of the budget. Highlighting important details including planned capitol improvements and the new ice rink budget lines.

Commissioner Carmody moved to approve the Budget and Appropriation Ordinance #22-02. Seconded by Commissioner Kinsland. President Eby commented that she had discussed the fine points of the budget including the line items affecting staff compensation with the two absent commissioners and that through her discussions with them they were in favor of approval of the proposed budget.

Roll call vote was taken:

President Wrona Eby	Aye
Commissioner Becker	Absent

Commissioner Carmody	Aye
Commissioner Kinsland	Aye
Commissioner Walker	Absent

Motion passed 3-0, 2 absent

B. Bid Award for Repede Center Roof Replacement Project - Director Nadeau presented the lowest qualified bidder to be Ellens and Maichin Roofing. Nadeau reported that he had reviewed the bid, checked references and reviewed their previous work. Nadeau recommended Ellens and Maichin to be awarded the project. Commissioner Kinsland moved to award the Repede Center Roof Replacement Project to Ellens and Maichin Roofing. Seconded by Commissioner Carmody.

Roll call vote was taken:

President Wrona Eby	Aye
Commissioner Becker	Absent
Commissioner Carmody	Aye
Commissioner Kinsland	Aye
Commissioner Walker	Absent

Motion passed 3-0, 2 absent

6. Other Business Items

A. Town Center Committee Update - President Eby Commented that some marketing materials would soon be made available to the public in regard to the Town Center Concept.

B. Master Plan - Director Nadeau commented that edits continue to be sent back and forth between the district and PRI with changes to maps and park classifications. He continued to discuss that as soon as the plan is updated he will make it available for the commissioners to review with a final opportunity to make revision requests before the plan goes to print for the public. President Eby commented that she hoped to see the draft documents soon.

E. Performance Evaluations - Director Nadeau reported that he planned to use a different template than his predecessor's used. He commented that his format was essentially the same as the previous format but used a 5 point system rather than alphabetical system.

F. Executive Director Evaluations - President Eby Commented that it is important to set a precedence and lay the ground work to routinely formally evaluate the Executive Director, and that the process should be worked on and ironed out soon.

9. Adjournment

A consensus was gained for the next meeting to be held on February 13th at 6pm at the Prairie Building. Commissioner Kinsland moved to adjourn the meeting. Seconded by Commissioner Carmody.

Roll call vote was taken: at 7:12 pm

President Wrona Eby	Aye
Commissioner Becker	Absent
Commissioner Carmody	Aye
Commissioner Kinsland	Aye
Commissioner Walker	Absent

Motion passed 3-0, 2 absent

Respectfully submitted,



Scott Nadeau, Board Secretary

1/9/2023

Date