

SUGAR GROVE PARK DISTRICT

VIRTUAL MEETING

Repede Center  
61 S. Main Street  
Sugar Grove, IL 60554

August 15, 2022  
6:00p.m.

BOARD MEETING MINUTES

1. Call to Order

Meeting was called to order by Director Nadeau at 6:04pm.

Roll Call was taken:

Virtually Present:    Physically Present:

Present:    Present:

√

Absent:

√

√

√

√

√

Board Member:

President Dawn Wrona Eby

Commissioner Steven Becker

Commissioner Sean Carmody

Commissioner Jesse Kinsland

Commissioner Chris Walker

Staff:

Executive Director Scott Nadeau

2. Public and Guests

N/A

3. Consent Agenda with Roll Call Vote

Commissioner Kinsland made a motion to approve the consent agenda which includes the following: Minutes from the meeting on July 18, 2022, the July 2022 Treasurer's Report and Disbursements totaling \$20,255.62. Commissioner Walker seconded.

Roll call vote was taken:

President Wrona Eby

Aye

Commissioner Becker

Absent

Commissioner Carmody

Absent

Commissioner Kinsland

Aye

Commissioner Walker

Aye

Motion passed 3-0, 2 absent

4. Staff Reports for May 2022

The Corn Boil 5K Recap discussion item was addressed early after Commissioner Kinsland asked how the event went. Director Nadeau briefly recapped the day detailing program highlights and participant feedback. He continued to comment about what it would look like next year.

## 5. Discussion Items

A. **Windstone HOA Parks Update** - Director Nadeau asked the board if this line item could be removed from future agendas until it becomes relevant again, likely if or when the Windstone HOA approaches the park district. Commissioners present agreed that this line item could be removed from future agendas for the time being.

B. **Town Center Committee Update** - President Eby commented that the committee scheduled a meeting on August 29 and that she would attend.

C. **Master Plan** - Director Nadeau commented that he had one final virtual meeting to attend with PRI. And that the master plan should be complete soon. President Eby commented that she was happy to get going on projects outlined in the plan.

D. **Black Walnut Grant** - Director Nadeau updated the board on the status of the grant application. He reported that the IDNR said that the grant could not be appealed because the current cycle was over, but that resubmittal can be sent in before September 30<sup>th</sup>, to apply for the next cycle. He continued to report the adjustments that were being made so that the grant would not be denied on any technicalities, such as the issue experienced in the last submittal. President Eby asked the commissioners "How does everyone feel?" Discussion continued. President Eby commented that she was frustrated to find our submittal had been declined on a technicality after we worked with PRI to submit the application. All the commissioners agreed about their frustrations with PRI regarding the loss of the grant due to technicalities. Commissioner Kinsland commented that the work that PRI provides to resubmit should be pro-bono. President Eby asked the director to address with PRI that the district has expectations that details like this should have been caught. Discussion continued and the board's consensus was that a representative of the board should attend the upcoming virtual master plan meeting with PRI. It was agreed upon by the commissioners that President Eby would attend the meeting. Director Nadeau said he would request time after the master plan discussion for President Eby and himself to speak with PRI about the grant application and the district's expectations.

E. **Repede Center Roof** - Director Nadeau mentioned that the park district corporate attorney had advised that an architect or structural engineer should have a look over the building and the scope of work that is planned for the project. Commissioners agreed that Director Nadeau can engage with architects and engineers.

F. **2022 Budget & Levy Schedule** - Director Nadeau asked that the commissioners make note of the important dates coming up for the budget process. He commented that quorums would be needed at the fall meetings to keep us on track for our schedule.

G. **Budget Assumptions** - Director Nadeau stated that next year's budget would include the assumed costs associated with the Black Walnut OSLAD Grant, one additional playground replacement and hiring additional staff. Nadeau stated that he is considering hiring a registration clerk. Commissioner Kinsland commented that past positions had been left empty waiting for the new director to decide how to fill and delegate those responsibilities. Nadeau asked if there were any other items that the commissioners wished to be considered for next year's budget. President Eby commented that district staff should start moving forward with playground replacements. Discussion continued and Chelsea Park was identified as the starting point for playgrounds that are not associated with grant funding for replacement. Nadeau said he thinks the design work and bidding process can all be completed this fall and winter and that we could break ground when spring comes. Discussion continued about setting a schedule to replace 1 playground every 2 years. But that the first 5 playgrounds may need to be replaced at a faster pace.

**6. Executive Session**

Commissioner Kinsland made a motion to enter Executive Session to discuss minutes of meetings per 5ILCS 120/2 Section 2 (c) (21) of the Open Meetings Act. Commissioner Walker seconded.

Roll call vote was taken at 6:49pm

President Wrona Eby	Aye
Commissioner Becker	Absent
Commissioner Carmody	Absent
Commissioner Kinsland	Aye
Commissioner Walker	Aye

Motion passed 3-0, 2 absent

The board exited executive session at 6:54 pm.

**7. Executive Session Minutes Released**

Commissioner Kinsland motioned to release the executive session minutes, including minutes taken at 2 executive sessions on March 14, 2022, and the minutes taken at the executive session on April 11, 2022, and the executive session on May 5, 2022. Commissioner Walker seconded.

Roll call vote was taken

President Wrona Eby	Aye
Commissioner Becker	Absent
Commissioner Carmody	Absent
Commissioner Kinsland	Aye
Commissioner Walker	Aye

Motion passed 3-0, 2 absent

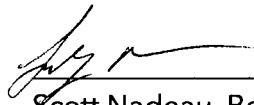
**8. Other Discussion Items**

President Eby asked the board if any commissioners had anything more to discuss before adjourning the meeting. Commissioner Walker brought up the school district's meeting agenda. Discussion continued with some speculation about future school district facility planning

9. Adjournment

Consensus was gained for the next meeting to be held on September 12<sup>th</sup> at 6pm at the Prairie Building. Commissioner Walker made a motion to adjourn. Commissioner Kinsland seconded. Vote 3-0, 2 absent. Motion carried. President Eby adjourned the meeting at 7:20pm.

Respectfully submitted,



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Scott Nadeau, Board Secretary

9/27/2022  
\_\_\_\_\_  
Date