

SUGAR GROVE PARK DISTRICT

Prairie Building  
31 S. Main Street  
Sugar Grove, IL 60554

March 14, 2022  
6:00p.m.

BOARD MEETING MINUTES

1. Call to Order

Meeting was called to order by President Eby at 6:01pm.

Roll Call was taken:

Present:

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Absent:

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Board Member:

President Dawn Wrona Eby

Commissioner Steven Becker

Commissioner Sean Carmody

Commissioner Jesse Kinsland

Commissioner Chris Walker

Staff:

Executive Director Karen Pritchard

**Public and Guests**

Paul Sherwood, Troy Meeks, Peter Rives, Tom Bower, Mike Schomas

Troy Meeks stated that he was at the October 2021 meeting of the park district board. He is here today with other members of the Windstone HOA Parks and Recreation subcommittee. They developed a survey for residents concerning the need for additional recreation space/parks within the Windstone subdivision. There are 306 units in the subdivision. They would like to share the planned survey with the board and will return once input from residents is obtained. A copy of the survey provided is attached to these minutes. There was some discussion about possible amenities for future parks in Windstone as well as possible cost-sharing ideas with HOA and park district.

3. Consent Agenda

Commissioner Becker made a motion to approve the consent agenda which includes the following: Minutes from January 10 and February 14, 2022 meetings. February Treasurer's Report and Disbursements totaling \$38,298.96.

Commissioner Carmody seconded.

Roll call vote was taken:

President Eby	Aye
Commissioner Becker	Aye
Commissioner Carmody	Aye
Commissioner Kinsland	Absent
Commissioner Walker	Aye

Motion passed 4-0, 1 absent

#### 4. Staff Reports

Director Pritchard highlighted the following from the staff reports: Easter Egg Hunts will be Saturday April 9<sup>th</sup>. Baseball/Softball registration is open and numbers to date are reported. Expanded in-person programming is being offered now that mask-optional mitigations are in place. John Clayton was awarded Playground Maintenance Technician Certificate from Indiana University.

#### 5. Other Business Items

- A. **Audit - Sikich** - Work continues and providing deliverables.
- B. **Master Plan - PRI** - Project schedule shows plan completion at the end of June.
- C. **OSLAD Grant** - Award announcement delayed until late summer or fall.
- D. **Town Center** - No update
- E. **Blackberry Creek Bridge & Shared Pathway** - Next step is an IGA for \$50,000 cost share of grant match.
- F. **Easter Egg Hunts** - Will be held on Saturday April 11<sup>th</sup>.

#### 7. Executive Session 1

Commissioner Walker moved to adjourn to Executive Session at 6:55 pm to discuss personnel per 5ILCS 120/2 Section 2(c)(1) of the Open Meetings Act. Seconded by Commissioner Becker. Vote 4-0, motion carried.

Commissioner Becker moved to return to regular open session at 7:15 pm. Seconded by Commissioner Carmody. Vote 4-0, motion carried.

#### 8. Actions taken following Executive Session 1:

- A. Letter of Retirement - Commissioner Becker moved to accept the letter of intent to retire from Executive Director Karen Pritchard. Seconded by Commissioner Carmody. Vote 4-0, motion carried.
- B. IPRA Job Board - Commissioner Carmody moved to post the executive director position on the IPRA job board for 30 days. Seconded by Commissioner Walker. Vote 4-0, motion carried.

**9. Executive Session 2**

Commissioner Carmody moved to adjourn back into Executive Session at 7:24 pm to discuss personnel per 5ILCS 120/2 Section 2(c)(1) of the Open Meetings Act. Seconded by Commissioner Walker. Vote 4-0, motion carried.

Commissioner Becker moved to return to regular open session at 8:01 pm. Seconded by Commissioner Carmody. Vote 4-0, motion carried.

**10. Adjournment**

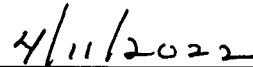
Commissioner Becker made a motion to adjourn. Commissioner Walker seconded. Vote 4-0, motion carried. President Eby adjourned the meeting at 8:02 pm.

President Eby determined that the **next board meeting on April 6, 2022 at 6pm** will be an IN-PERSON meeting at the Prairie Building.

Respectfully submitted,



Karen Pritchard, Board Secretary



Date