

SUGAR GROVE PARK DISTRICT
 Repede Center
 61 S. Main Street
 Sugar Grove, IL 60554

July 12, 2021
 7:00p.m.

BOARD MEETING MINUTES

1. Call to Order

Meeting was called to order by President Eby at 7:05 pm.

It was announced that this meeting is being conducted by audio or video conference, or in-person.

Roll Call was taken:

	Physically Present	Virtually Present	Audio Confirmed	Absent
<i>Commissioners:</i>				
President Dawn Eby		X	X	
Commissioner Steven Becker				X
Commissioner Sean Carmody		X	X	
Commissioner Jesse Kinsland		X	X	
Commissioner Chris Walker				X
<i>Staff:</i>				
Karen Pritchard, Executive Director	X	X	X	
Ellen Wandless, Business Manager		X	X	

2. Public and Guests

Mike Schomas, Village of Sugar Grove Trustee. He was asked by Village President Jen Konen to be a liaison between the Village Board and the park district.

3. Consent Agenda

Business Manager Ellen Wandless was introduced to the Board. Ellen presented the Treasurer's reports in a new format and explained each report to board members at a very high level.

Commissioner Kinsland made a motion to approve Consent Agenda Item A. Board Meeting Minutes of May 10, 2021, B. May 2021 Treasurer's Report and Disbursements

totaling \$134,818.88, and C. June 2021 Treasurer's Report and Disbursements totaling \$71,841.96. Commissioner Carmody seconded.

Roll call vote was taken:

President Eby	Aye
Commissioner Becker	Absent
Commissioner Carmody	Aye
Commissioner Kinsland	Aye
Commissioner Walker	Absent

Motion passed 3-0. (2 absent)

4. Staff Reports

Staff reports for both May and June were presented in the board packet.

Commissioner Carmody asked if we rent out any fields. Director Pritchard said we have 2 rental contracts with travel teams. Commissioner Kinsland commented that it is great that we've been approved to use the school for programs. President Eby asked if we are loading up on programs, and Director Pritchard said staff is planning for fall programs and especially excited to have a new program manager to help with that effort. Jason Edwards will start next week developing afterschool programs with Kaneland school teachers as independent contractors.

5. Action Items

A. Commissioner Appointment

Commissioner Becker was absent, so this item was tabled.

B. Review of Executive Session Minutes

Commissioner Carmody made a motion to release the executive session minutes of September 23, 2019 and May 10, 2021. Commissioner Kinsland seconded the motion. Roll call vote was taken:

President Eby	Aye
Commissioner Becker	Absent
Commissioner Carmody	Aye
Commissioner Kinsland	Aye
Commissioner Walker	Absent

Motion passed 3-0. (2 absent)

C. Executive Director Compensation

Commissioner Kinsland made a motion to approve a salary adjustment for the executive director to \$84,000 annually retroactive to January 1, 2021, and also issue a one-time bonus of \$4,000 for performance during COVID.

Commissioner Carmody seconded. Discussion: President Eby said she talked to both Steve Becker and Chris Walker, and they are both supportive of the

proposed compensation plan for the executive director. It was important to President Eby that each and every board member is on board with this plan.

Roll call vote was taken:

President Eby	Aye
Commissioner Becker	Absent
Commissioner Carmody	Aye
Commissioner Kinsland	Aye
Commissioner Walker	Absent

Motion passed 3-0. (2 absent)

6. Other Business Items

- A. Kiwanis Membership - The Park District has applied to be a corporate member of the newly-formed Sugar Grove Township Kiwanis.
- B. Master Plan -
 - 1. PRI progress report was presented.
 - 2. Finalized Brand the Plan artwork was presented.
 - 3. Grant was awarded for the Blackberry Creek Pedestrian Bridge and Shared path. Long-term maintenance plan is still to be worked out. Our final \$50,000 commitment to the project will probably be due in 2023.
 - 4. President Eby presented a synopsis of the first meeting of the Town Center Committee.
 - 5. Two focus groups at playgrounds were conducted in July with four more being planned in upcoming months.
- C. OMA & FOIA Training - IL Attorney General's electronic training web page is down. Once it is posted and fixed, this information will be shared. Mike Schomas said this training is available through the IML.
- D. Annual review of our Non-Discrimination & Anti-Harassment Policy. Commissioners were asked to review, sign, and return acknowledgement.
- E. Program manager Jason Edwards has been hired and will start July 19th.
- F. President Eby asked Mike Schomas if he would like to add anything. Mike said that Village President Konen wants him to help facilitate discussions particularly about the pedestrian bridge project. He wants to be our advocate on the Village Board and advocate for green spaces. President Eby said she appreciates that Mike is here and is happy to have a back-and-forth dialogue with the Village and Park District. Thank you, Mike, for taking the time to be with us.

7. Executive Session

8. Reconvene for Action on Items Discussed in Executive Session (if necessary)

9. Adjournment

Commissioner Carmody made a motion to adjourn. Commissioner Kinsland seconded. Roll call vote was taken:

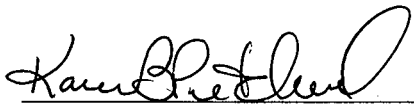
President Eby	Aye
Commissioner Becker	Absent
Commissioner Carmody	Aye
Commissioner Kinsland	Aye
Commissioner Walker	Absent

Motion passed 3-0. (2 absent)

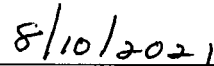
President Eby adjourned the meeting at 7:55 pm.

President Eby determined that the next board meeting on **August 9, 2021** will be **IN PERSON** held at the **Prairie Building**. Meeting time may be adjusted to accommodate board members.

Respectfully submitted,



Karen Pritchard, Board Secretary



Date