

SUGAR GROVE PARK DISTRICT
 Repede Center
 61 S. Main Street
 Sugar Grove, IL 60554
 April 12, 2021
 7:00p.m.

BOARD MEETING MINUTES

1. **Call to Order**

Meeting was called to order by President Eby at 7:01 pm.

It was announced that this meeting is being conducted by audio or video conference, or in-person.

Roll Call was taken:

	Physically Present	Virtually Present	Audio Confirmed	Absent
<i>Commissioners:</i>				
President Dawn Eby		X	X	
Commissioner Steven Becker		X	X	
Commissioner Sean Carmody		X	X	
Commissioner Jesse Kinsland		X	X	
Commissioner Chris Walker		X	X	
<i>Staff:</i>				
Karen Pritchard, Executive Director	X	X	X	

2. **Public and Guests**

Brian LeFevre, Sikich

3. **Consent Agenda**

Commissioner Kinsland made a motion to approve Consent Agenda Item A. Board Meeting Minutes of March 8, 2021, and Consent Agenda Item B. March 2021 Treasurer’s Report and Disbursements totaling \$31,752.35. Commissioner Becker seconded. Roll call vote was taken:

President Eby	Aye
Commissioner Becker	Aye
Commissioner Carmody	Aye
Commissioner Kinsland	Aye
Commissioner Walker	Aye

Motion passed 5-0

4. Staff Reports

Staff Reports are included in the board packet. Board members complimented the Easter events offered to the community and relayed that several residents were very appreciative of the programs and providing some semblance of excitement, normalcy, and fun for the kids. It was very, very well received.

5. Action Items

A. Audit Presentation

Brian LeFevre, Partner, Sikich, presented and reviewed the District's first-ever Comprehensive Annual Financial Report to the Park District Commissioners. Brian explained the difference between the audit reports that have been received in the past and what is being presented today. The annual audit is just the financial section and is what is required under IL Compiled Statutes. The Comprehensive AFR adds the introductory section and the statistical section. It is considered to be the most transparent external financial document that you can prepare. In addition, upon acceptance of the report, the District will apply for an award called the Certificate for Excellence in Financial Reporting which is considered to be the highest level of financial reporting within the local governmental industry.

Brian reported that the audit went smoothly and was on-time. Staff is very professional and easy to work with. Sikich is pleased to present an unmodified opinion free of material misstatement. This is the highest level opinion that you can receive on your financial statements.

Commissioner Becker made a motion to accept and approve the Comprehensive AFR as presented. Commissioner Walker seconded. Roll call vote was taken:

President Eby	Aye
Commissioner Becker	Aye
Commissioner Carmody	Aye
Commissioner Kinsland	Aye
Commissioner Walker	Aye

Motion passed 5-0

6. Other Business Items

A. Business Manager

Hired Ellen Wandless through an IGA with FVSRA as a shared position. She has substantial governmental finance experience having worked most recently for school districts and prior for county tax extension offices.

B. Commissioner vacancies

Congratulations to Chris Walker on being re-elected. Board intends to appoint Steve Becker and Jesse Kinsland for the vacant seats.

C. Summer Meeting Schedule

Consensus to continue with 7pm meetings and reassess meeting in person in May.

7. Executive Session (if necessary)

No executive session was convened.

8. Reconvene for Action on Items Discussed in Executive Session (if necessary)

Not necessary

9. Adjournment

Commissioner Becker made a motion to adjourn. Commissioner Kinsland seconded. Roll call vote was taken:

President Eby	Aye
Commissioner Becker	Aye
Commissioner Carmody	Aye
Commissioner Kinsland	Aye
Commissioner Walker	Aye

Motion passed 5-0

President Eby adjourned the meeting at 7:47 pm. President Eby determined that the next board meeting on May 10, 2021 at 7pm will be a virtual meeting.

Respectfully submitted,



Karen Pritchard, Board Secretary

5/10/2021

Date