

SUGAR GROVE PARK DISTRICT

Repede Center

May 11, 2020

7:00p.m.

Remote Attendance via GoToMeeting during State of IL Stay-at-Home Order

BOARD MEETING MINUTES

1. Virtual Meeting was called to order by President Eby at 7:03pm.

Roll call was taken:

President Dawn Eby	Virtually Present
Commissioner Steve Becker	Virtually Present
Commissioner Sean Carmody	Virtually Present
Commissioner Jesse Kinsland	Virtually Present
Commissioner Chris Walker	Virtually Present

Staff:

Karen Pritchard, Executive Director	Virtually Present & at location
Ginny Pavesich, Recording Secretary	Virtually Present

2. Public and Guests

Brian LeFevre, Partner, Sikich Gardner
Jen Konen, HOA President, Hannaford Farm Park

3. Audit Presentation

Brian LeFevre, Partner, Sikich, presented and reviewed 2019 audit and related documents to the Park District Commissioners. An unmodified opinion of the highest level was given by Sikich.

4. Hannaford Farm Park

Jen Konen, HOA President virtually visited the Park District Board meeting to express an interest of the HOA, regarding the Park District possibly becoming the owner of Hannaford Farm Park. It was agreed by consensus of the Commissioners, to follow Director Pritchard's suggestion to obtain a footprint of Hannaford Farm Park and for the Commissioners to visit Hannaford Farm Park to review and assess space/usage, maintenance/repairs, equipment, and ADA situation.

5. Consent Agenda

A. Commissioner Kinsland made a motion to approve Consent Agenda Item A. Board Meeting Minutes of April 13, 2020 and Consent Agenda Item B. April 2020 Treasurer's Report and Disbursements totaling \$50,639.76. Commissioner Carmody seconded. Roll call vote was taken:

President Eby	Aye
Commissioner Becker	Aye
Commissioner Carmody	Aye
Commissioner Kinsland	Aye
Commissioner Walker	Aye

Motion passed 5-0

6. Action Items

A. 2019 Audit Approval

Commissioner Becker made a motion to accept and approve the 2019 Audit and documents as presented. Commissioner Walker seconded. Roll call vote was taken as follows:

President Eby	Aye
Commissioner Becker	Aye
Commissioner Carmody	Aye
Commissioner Kinsland	Aye
Commissioner Walker	Aye

Motion passed 5-0

B. Access Agreement

Following a legal review and subsequent changes to the Access Agreement (originally included in the April 2020 board packet), performed by legal counsel for the Park District, Commissioner Kinsland made a motion to authorize Director Pritchard to sign the Access Agreement between the Aurora Sportsman's Club and the Sugar Grove Park District. Commissioner Becker seconded and roll call vote was taken:

President Eby	Aye
Commissioner Becker	Aye
Commissioner Carmody	Aye
Commissioner Kinsland	Aye
Commissioner Walker	Aye

Motion passed 5-0

7. Other Business

A. Resident vs Non-Resident Fees

No action taken regarding fee structures for residents and non-residents at this time.

B. COVID-19 Response – Staff, Protocols

Safety protocols are posted in the SGPD offices; space has been labeled for essential employees to maintain social distancing, masks have been provided, along with sanitizing stations and a daily surface cleaning of work areas. Reports written by the full-time staff provided their current job responsibilities/tasks undertaken during COVID-19, and are provided in the Board Packet. No full-time staff have been furloughed. The Board thanked Director Pritchard for her leadership during this challenging time. Director Pritchard thanked her staff for their inventiveness and creativity in their recreational programming and other tasks.

Commissioner Kinsland made a motion to continue to retain all full-time staff, until June 15, 2020, when Board will re-evaluate the situation. Commissioner Becker seconded, and the motion passed unanimously.

C. Staff Performance Evaluations

Tabled until a later date.

D. Parks Update

Director Pritchard reported that due to natural causes of the Joy Court detention basin park, mowing of the area has not been possible by the Park District. To

resolve this maintenance need and recognize the expectation of the residents regarding mowing, the Park District is working with the township to do the mowing. A letter to explain what's occurred/changed regarding maintenance is being written and will be provided to the residents.

E. Recreation Update

Director Pritchard asked for input from the Commissioners regarding the creation of the typical Program Guide done seasonally by the District. With spring and summer program cancellations and unsure of in-person programming opportunities for the fall season, Director Pritchard suggested an online/webpage "guide" rather than a hard copy brochure. The Commissioners are in agreement with this approach.

7. Executive Session (if necessary)

No Executive Session

8. Reconvene for Action on Items Discussed in Executive Session (if necessary)

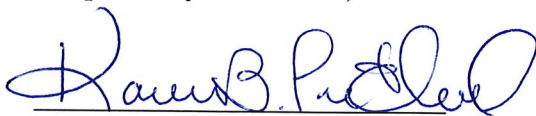
Not applicable

9. Adjournment

Commissioner Becker made a motion to adjourn. Commissioner Kinsland seconded and the motion passed unanimously. President Eby adjourned the meeting at 8:55pm.

Next meeting: June 8, 2020 at 7pm.

Respectfully submitted,


Karen Pritchard, Board Secretary


Date