

SUGAR GROVE PARK DISTRICT

September 23, 2019

6:00p.m.

Repede Center

BOARD MEETING MINUTES

1. Meeting was called to order by President Carmody at 6:03pm.

Roll call was taken:

President Sean Carmody	Present
Commissioner Steven Becker	Present
Commissioner Dawn Eby	Present (arrived 6:05pm)
Commissioner Chris Walker	Present (arrived 6:05pm)
Commissioner Jesse Kinsland	Present
Executive Director Karen Pritchard	Present

Staff in attendance:

Eric Smith, Marketing & Communications Manager (arrived 7:00pm)

2. Commissioner Photos – Traveled to Harter Community Park for outdoor photo session. Returned to the Repede Center at 6:40 pm.

3. Public and Guests

None

4. Consent Agenda

A. Commissioner Kinsland made a motion to approve Consent Agenda Item A. Board Meeting Minutes of August 12, 2019 and Consent Agenda Item B. August 2019 Treasurer’s Report and Disbursements totaling \$46,744.30.

Commissioner Walker seconded. Roll call vote was taken:

President Carmody	Aye
Commissioner Becker	Aye
Commissioner Eby	Aye
Commissioner Walker	Aye
Commissioner Kinsland	Aye

Motion passed 5-0

5. Action Items

A. Election of Board Officers

a. President - President Carmody made motion to nominate Dawn Eby to the office of President. Commissioner Becker seconded. Roll call vote was taken:

President Carmody	Aye
Commissioner Becker	Aye
Commissioner Eby	Abstained
Commissioner Walker	Aye

Commissioner Kinsland Aye
Motion passed 4-0.

- b. Vice President – Commissioner Kinsland made motion to nominate Sean Carmody to the office of Vice President. Commissioner Becker seconded. Roll call vote was taken:

President Carmody	Abstained
Commissioner Becker	Aye
Commissioner Eby	Aye
Commissioner Walker	Aye
Commissioner Kinsland	Aye

Motion passed 4-0.

6. Other Business

A. 2020 Budget & Levy Schedule Revision

Executive Director Pritchard proposed a revised schedule and plan for budget review, Tax Levy Ordinance #19-01, and Budget & Appropriation Ordinance #19-02. The Board approved the revised schedule by consensus.

B. Focus Group & Survey Update

12 focus group meetings have been completed. Commissioners suggested a future meeting with Harter Middle School PTO and the Kaneland Special Needs PTO.

Only 15 surveys have been completed to date. Executive Director Pritchard asked the board if they would like to contract with a professional organization to complete a statistically valid survey.

In 2008, Leisure Vision conducted a survey at the cost of \$13,550 by developing the measurement tool, mailing to 1,500 randomly-selected residents, following up with telephone calls, and surpassed the goal of 300 responses yielding results with a 95% level of confidence with a precision of at least +/-5.6%.

By consensus agreement, the Board decided not to pursue a contractor for this purpose. Instead, the staff was directed to continue gaining community input via focus groups.

C. Budget Assumptions

Director Pritchard presented the following assumptions for review and approval before proposing the 2020 budget.

- a. FVSRA – The Association has proposed a 5-year plan for Member Agency Contribution. Our contribution will increase from \$72,711 in 2018 with annual increases until 2024 when the ask would be \$86,820. These increases are mostly due to minimum wage legislation and health care cost increases. Our annual levy request for special recreation can be increased to accommodate the proposed increase.

- b. Medical Insurance – Costs for health care are projected to increase.
- c. IMRF – Our rate in 2019 was 10.08% and will increase to 10.62% in 2020.
- d. CPI has decreased from 2.1% last year to 1.9%.
- e. We have healthy fund balances.
- f. Staff Wages – The state’s minimum wage legislation will have a great impact on part-time staff especially in our CARE program.

D. Parks Updates

- a. Prairie Building – Work on the building is scheduled to be completed in the next couple of weeks. Commissioner Becker requested a tour of the building at our next board meeting.
- b. Strubler Park – Improvements to the basketball court have been planned for at least five years. We recently received input from a concerned resident about the condition of the basketball court. Plans are to resurface the full court and move the basketball standards to the center of court, back-to-back, making 2 half courts. With a full court, the game can take up both goals thereby squeezing out anyone else who may want to informally shoot. The half court configuration is a better fit for a neighborhood park and accommodates a neighborhood scale of activity.
- c. Weed in the Parks Seminar – Staff will attend this seminar about the new Illinois Cannabis laws and their impact on parks and other outdoor public spaces.
- d. Hannaford Park – Executive Director Pritchard provided board members with newspaper articles and Village of Sugar Grove board meeting minutes about the Hannaford Park property transfer. Hannaford HOA would like to own and maintain the property for HOA residents. Some members of the Village Board want to guarantee that the park will be open to the public. Consensus of the Park District board is to remain neutral and wait to see what is decided at the Village level.

E. FVSRA Northern Nights Trees & Lights – Commissioners were invited to attend the Friday, November 15 event that starts at 6:30pm. RSVP to Karen by October 15 for early bird discount on tickets.

F. IAPD/IPRA Conference – Commissioners were asked about their interest in attending the conference held January 23-25, 2020 at the Hyatt Regency in Chicago. All commissioners expressed interest in attending directed staff to make hotel reservations for the Board.

7. Executive Session – At 8:24pm, Commissioner Kinsland made the motion to move into executive session to discuss the following per the Open Meetings Act:

- a. Personnel pursuant to 5 ILCS 120/2(c)(1)
- b. Land Acquisitions pursuant to 5 ILCS 120/2(c)(5)
- c. Litigation pursuant to 5 ILCS 120/2(c)(11)

The motion was seconded by Commissioner Walker. Motion approved.

Commissioner Kinsland made the motion to move back into open session. The motion was seconded by Commissioner Walker. Motion approved.

8. Reconvene for Action on Items Discussed in Executive Session (if necessary)

9. Adjournment

Commissioner Becker made a motion to adjourn the meeting. Commissioner Eby seconded and the motion passed unanimously. President Carmody adjourned the meeting at 8:55pm.

Next meeting is October 14 at 6pm.