

**SUGAR GROVE PARK DISTRICT**

**June 10, 2019**

**7:00p.m.**

**Repede Center**

**BOARD MEETING MINUTES**

**1. Meeting was called to order** by President Carmody at 7:02pm.

Roll call was taken:

President Sean Carmody	Present
Commissioner Steven Becker	Absent
Commissioner Dawn Eby	Present
Commissioner Chris Walker	Present
Commissioner Jesse Kinsland	Present
Executive Director Karen Pritchard	Present

Staff in attendance:

Eric Smith, Communications & Marketing Manager  
Ginny Pavesich, Recording Secretary

**2. Public and Guests**

Brian LeFevre, Sikich

**3. Consent Agenda**

A. Commissioner Eby made a motion to approve Consent Agenda Item A. Board Meeting Minutes of May 28, 2019 and Consent Agenda Item B. May 2019 Treasurer's Report and Disbursements totaling \$97,234.11. Commissioner Walker seconded. Roll call vote was taken:

President Carmody	Aye
Commissioner Becker	Absent
Commissioner Eby	Aye
Commissioner Walker	Aye
Commissioner Kinsland	Aye

Motion passed 4-0

**4. Audit Presentation**

Mr. Brian LeFevre, Sikich, thanked the Board for the opportunity to present and review the 2018 Audit documents, i.e. the Annual Financial Report and the Required Communications to the Board Report, and gave an unmodified opinion of the highest level.

**5. Action Items**

**A. Approval of Annual Financial Report for the year ended December 31, 2018**

Commissioner Kinsland made a motion to accept the Annual Financial report for the year ended December 31, 2018. Commissioner Eby seconded. Roll call vote was taken:

President Carmody	Aye
Commissioner Becker	Absent
Commissioner Eby	Aye
Commissioner Walker	Aye
Commissioner Kinsland	Aye

Motion passed 4-0

**B. Election of Board Officers**

The Executive Director recommended that the Election of Board Officers take place at a future meeting when all Commissioners are present. There were no objections to this recommendation.

**6. Other Business**

**A. Changes to Prevailing Wage Act**

The Illinois Association of Park Districts notified park districts that it is no longer necessary to pass a prevailing wage ordinance. The Park District will continue to abide by the prevailing wage determinations.

**B. Board Policy Manual**

The Executive Director proposed that a Board Policy Manual be organized and proposed a Table of Contents for such. Some policies already exist and some will be new, but all will be recorded together into a Board Policy Manual. Policies will be presented to the Board, their input requested, and approval needed, then recorded together into a Board Policy Manual.

**C. Transparency Portal**

The Executive Director suggested creating a transparency portal on the park district's website as a centralized source of information regarding the Park District. Information for the portal will be presented to the Board, requesting the Board's input and needing to be approved by the Board.

**7. Adjournment – Next meeting is July 8 at 7pm**

Commissioner Kinsland made a motion to adjourn. Commissioner Walker seconded and the motion passed unanimously. President Carmody adjourned the meeting at 8:07pm.