

*Sugar Grove Park District
Before & After School
CARE Program*



Welcome! We are happy to have your family join our CARE program this school year. We hope your child will be excited about CARE and share wonderful experiences with you. We want everyone at CARE to have fun, grow socially, and take another step closer to independence. Each student has the right to have fun, stay safe, and enjoy their time at CARE, so behaving appropriately is important part of achieving these goals.

In concert with the behavior management principles outlined in our CARE Program Parent Handbook, children at CARE will be asked to follow these rules:

- 1) Listen and follow directions.
- 2) Raise your hand before speaking or leaving your seat.
- 3) Keep hands and feet to yourself.
- 4) Respect your classmates and your counselors.

Below are the consequences for breaking these rules:

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| 1 st time a rule is broken: | Child will receive a warning |
| 2 nd time a rule is broken: | Child will receive a time-out |
| 3 rd time a rule is broken: | Child will receive a letter to bring home to parent. |

Note: When a student reaches the third consequence, they will also return to time-out. For every subsequent time they misbehave, they will cycle back to time-out.

The consequences are in play throughout one single day. When the students arrive for school the next day, lessons have been learned, no grudges are held, and everyone starts fresh—with another chance to succeed, to grow, to be better than the day before.

When a letter is sent home, the child has these responsibilities:

- 1) Show it to a parent and have it signed,
- 2) Return the letter to CARE the next time in attendance.
- 3) If child does not bring the signed letter back, child will not be allowed to participate in some group activities the next time in attendance.
- 4) Child's full participation in activities will resume once the signed letter is brought to CARE.

If you have any questions about our rules and consequences, please feel free to ask CARE staff or contact me directly.

This is going to be the best school year at CARE. Thank you for your support!