

SUGAR GROVE PARK DISTRICT
March 27, 2017
6:00PM

BOARD MEETING MINUTES

- 1. Meeting was called to order** by Executive Director Repede at 6:03pm.
Roll call was taken:

President Sean Carmody	Absent
Commissioner Steven Becker	Present
Commissioner Perry Clark	Present
Commissioner Dawn Eby	Absent
Commissioner Chris Walker	Present
Executive Director Greg Repede	Present

Staff in attendance:

Karen Pritchard, Superintendent of Recreation
Eric Smith, Marketing & Communications Manager

- 2. Public to Address the Board**

No public addressed the Board

- 3. Approval of Minutes**

Commissioner Clark made a motion to approve the minutes of the January 9, 2017 meeting. Commissioner Becker seconded and the motion passed unanimously.

- 4. Approval of Treasurer's Report**

- A. Commissioner Clark made a motion to approve the January 2017 Treasurer's Report and Disbursements totaling \$62,894.64. Commissioner Walker seconded and roll call vote was taken:

President Carmody	Absent
Commissioner Becker	Aye
Commissioner Clark	Aye
Commissioner Eby	Absent
Commissioner Walker	Aye

Motion passed 3-0, 2 absent

- B. Commissioner Becker made a motion to approve the February 2017 Treasurer's Report and Disbursements totaling \$62,075.50. Commissioner Walker seconded and roll call vote was taken:

President Carmody	Absent
Commissioner Becker	Aye
Commissioner Clark	Aye

Commissioner Eby	Absent
Commissioner Walker	Aye
Motion passed 3-0, 2 absent	

5. New Business

A. State of the District 2017 – See attachment.

B. Director Position

Friday, March 31, 2017 is the last day of Greg’s MSI contract for executive director services. After that he will work part-time under the 1,000 hour threshold for IMRF for the remainder of the year. The board will re-evaluate staffing needs at that time.

C. State Conference Expense Reimbursement

State Conference was held January 19-21, 2017. Commissioner Clark made a motion to approve commissioners’ Travel, Meal and Lodging Reimbursement Forms. Commissioner Becker seconded and a roll call vote was taken:

President Carmody	Absent
Commissioner Becker	Aye
Commissioner Clark	Aye
Commissioner Eby	Absent
Commissioner Walker	Aye
Motion passed 3-0, 2 absent	

6. Meeting Adjournment

Commissioner Becker made a motion to adjourn. Commissioner Clark seconded and the motion passed. Executive Director Repede adjourned the meeting at 7:05pm.

State of the District 2017

Communications/Marketing

- Continued use of program brochure, community sign, targeted emails
- Partnered in producing Village newsletter
- Developed new website
- Hired part time marketing manager

Finances

- Produced revenue in excess of expenses, increased net position.
- Completed clean audit

Parks

- Maintained 23 park sites/natural areas
- Completed Harter Community Park
- Worked toward purchasing the Sports Complex
- Worked to obtain 20-acre site at Settlers Ridge

Safety/Risk Management

- Achieved highest PDRMA rating
- Had zero claims
- Developed project to upgrade playground safety surfaces

Programs

- Offered more than 400 programs
- Developing new concepts; pickleball, senior trips, bike safety program.
- Continued Fox Valley Park District agreement for residents rates on all their programs and facilities.
- Hosted FVSRA Stars program in Prairie Building
- Provided before or after school CARE to 243 children this school year generating more than \$300,000 in program revenue

Community

- Continued exceptional cooperative relationships with the Village, Township, and School District #302
- Serve on FVSRA board and represent our district at their special events. Staffed Lose the Training Wheels program. Supported fundraising efforts and staffed event. Coordinated facility use for some FVSRA athletics programs.
- Provide monthly senior luncheons through joint agreement with the Township and Community Building.
- Participated in the Chamber, Economic Development Committee, Village Open House, etc.
- Worked with community groups such as Corn Boil, Holiday in the Grove, Kaneland Youth Travel Baseball League.